

2015/2016 Pre/Registration Contract Dance Discovery of Austin, LLC

Student Name: _____ Address: _____

Please Initial next to each item for your child to participate in Dance Discovery's (DD) Programs:

_____ **Recital** - Required for all classes except Fitness, Gym, or Dance Expressions. May or June dates TBA. **Mandatory Dress Rehearsals** will be held the week prior to each show weekend in lieu of studio classes. **One-day camps, summer weekly classes in the Central studio, and Special programming do not participate in the recital.**

_____ **Initial payment information** – I understand that in order to hold a space in a class, I will pay each annual registration fee per location description and a monthly installment, prorated payment is based on remaining class days in a weekly school-year or school class if it has already started. (Xplor and Magellan School participants follow published schedules.) I understand that there are NO FREE TRIAL classes after the class starts. Tuition is based on the first day my child attends a full class and the remaining classes in the Season. All payments are electronically processed. A service fee will be applied to my account to process declined, unfunded, or rejected payments because it drops out of the automated system when a scheduled payment does not successfully complete and a staff member has to request another attempt to collect. **One-day camps, summer weekly classes in the Central studio, and Special programming require immediate full payment and have no registration, costume, or recital fees. I will complete a Summer Registration Contract for summer camp payment terms.**

_____ **Good email address required** - Parents must have a **valid e-mail address** on file with Dance Discovery that is read routinely, so they can receive time sensitive communications from the staff. I understand that Dance Discovery has a paperless administration process and the primary mode of contact is via e-mail, which I will monitor and read routinely and will not reject or mark as "spam." Both guarantor and guardian(s) will have an e-mail on file, with phone number. Information is also on-line at <http://austin-dance.org/calendar.html>

_____ **Risk of Physical Injury & Disease Control:** I understand that all activities with Dance Discovery have a risk of physical injury and children may not attend class within 24 hours of fever or vomiting and all open sores must be covered completely. No one, including but not limited to students, guardians, family, or guests, may be present with lice and or nits.

_____ **Automatic payments** – By registering, I agree to **automatic payments** with my debit/credit card on file, which may run at 12:01 AM Central time on the transaction date. Dance Discovery may make multiple attempts to collect a current balance. All payment information must remain current and provided seven (7) days in advance of any scheduled payments, including new billing zip code, new expiration date, and name changes. *All nonrefundable payments are processed electronically.*

_____ **PAYMENT END DATES** -Only public classes, including ones in the Central Studio, will have a designated ending month and final 10th tuition installment payment on May 25, 2016. Children taking dance through their school/center, including but not limited to Bright Horizons, Stepping Stone Schools, and Abacus School of Austin, will be billed continuously year round with no end date until I give 30 day drop notification. Rainbow Station, Xplor, Four Seasons Community School, and Magellan School participants follow published schedules.

_____ **PHOTOGRAPHY – VIDEO – DRESS CODE** - Dance Discovery has my permission to photograph and videotape my child during classes and performances. I agree that these images of my child may be used for ongoing public advertisements without my child's name being published. And my child will adhere to each class dress code.

_____ **SCHOOLS & CENTERS** -I understand that if my child takes a class on a day that s/he attends a class offered in the "On-Site School" Season (Abacus School, Four Seasons Community School, Stepping Stone Schools, Bright Horizons, Rainbow Station, Magellan School & Xplor)** she/he will need to arrive to school in dance attire. Students will not be taken to dance without the proper attire. Class times are for first child picked up and last child dropped off for the school/center sites.

_____ **FEES** - I also authorize Dance Discovery to automatically charge my account for my NONREFUNDABLE tuition installment payment. For enrollment in "On-Site School" classes**, automatic payment will be on the 1st of each month or prepaid upon registration. For "Public" classes (Central studio), automatic payments will be on the 25th of each month for 10 payments (Aug 25- May 25). All locations will have a costume fee for each class enrolled and a recital fee per child for the Spring Performance. . (No costume fee for Yoga, Drill Team, Fitness & Gym.) The event/recital fee is divided among all students registered in classes performing in the theatre. (Dance Expressions, Yoga, Drill Team, Fitness, & Gym classes will not require a recital fee because their performance will be in the studio.) A \$30 service fee may be applied to my account when it is no longer in the automated system due to a declined, unfunded, or rejected payment. **Installments are not equal to tuition amounts for the calendar month.**

_____ **REFUNDS AND DROPS** – There are no refunds or tuition adjustments for absences; make-ups are available in classes with openings for the same age. I must give 30-day notice if I wish to drop a class.* I understand that these automatic payments may be stopped with 30-day withdrawal notice by speaking only with the studio administrative staff at 512-419-7611 and providing a reason for discontinuing classes. Dance Discovery teachers cannot edit payments or accept withdrawal notices. Centers and schools do not provide withdrawal information to DD staff, **parents must withdraw themselves.** Drops may not be made for the months of May and August as these are culminating classes for programming. The last day I may submit a spring 30-day drop notice to the administrative staff will be April 1, and July 15 for continuous enrollment classes.* If I drop a weekly class, I understand that I am responsible for paying tuition for the 30 days after notification. If I owe a tuition balance, I will be notified of the final payment via e-mail before it is processed. If I have paid tuition for classes past the 30 day notification period, a monetary refund will NOT be given; only a studio credit for future classes in this current dance Season will be kept on my family account. PAID tuition payments, registration fees, costume fees, and performance/recital fees are NONREFUNDABLE. Camps are nonrefundable, a \$15 processing fee will be charged to transfer to another camp/class with openings.

_____ **POLICIES** -I understand that Dance Discovery has the right to change these policies at any time and I will be emailed policy change notifications; DD is not a licensed childcare facility. **RELEASE of LIABILITY** - I agree to release Michelle Denny and Dance Discovery of Austin LLC, its instructors and assistants, Abacus School of Austin , Stepping Stone Schools, Four Seasons, Bright Horizons, Rainbow Station, Xplor, Magellan School, City of Austin, Round Rock ISD, The American Legion Post 76, and Mark Cashman from any liabilities including accidents, injuries or other occurrences. I permit these parties to seek medical attention for the participant and all physical/mental restrictions are declared.

Signature: _____ Printed Name: _____ Date: _____

Our Class Name	Day & Time:	Allergies:	Is signer above legal guardian: Y or N Is signer above payer on file: Y or N
E-mail (used for class messages only) :	D.O.B. / /	AGE on 8/31:	LOCATION- Ex: Central studio.
Parent #1:	Day Phone: _____ Evening Phone: _____		CELL PHONE #1:
Parent #2:	Day Phone: _____ Evening Phone: _____		CELL PHONE #2:
Billing Address for payer:	City & Zip Code:		Emergency Contact, Name & Phone:
How you heard about us:	(School/Center Only) Days child attends school: M T W TH F		(School/Center Only) Classroom Name: